Elsa Dixon Aboriginal Employment Grant

OVERVIEW

The Elsa Dixon Aboriginal Employment Grant (EDAEG) is an initiative to encourage job opportunities and career advancement for Aboriginal people.

The aim of the program is to promote diversity, innovation and service responsiveness in the NSW workforce by reducing barriers to employment and promotion for Aboriginal people.

Who can apply for funding?

The EDAEG provides funding to organisations (not individuals) to support Aboriginal education, employment and training.

Organisations applying for funding under the EDAEG **must** be registered, based in NSW and provide services within the state. To be eligible, organisations must be a:

- NSW Public Service Agency; or
- NSW Local Government Authority operating under the *Local Government Act 1993*
- Aboriginal Community Controlled Organisations in NSW

Grant Elements

- **School-Based Apprenticeship or Traineeship (SBAT) Element** – $12,000 one off payment to support school-based apprenticeships and traineeships.
- **Post School Element** – up to $40,000 (Part-time or Full-time Employment Status) to support the continuation of employment for a learner who successfully completed a High School Certificate (ROSA, Year 10) or equivalent requirements from the year 2022 to the present day.
- **Aboriginal Adult Apprenticeships and Traineeships (AAAT)** – up to $40,000 to support the creation of employment of an apprenticeship or traineeship. Learners must be a minimum 18 years of age to be eligible.
- **EDAEG Bursary – Up to $3,000 (Only for SBAT and Post School Elements)** A one-off bursary payment to an **approved SBAT or Post School Employment** element for additional support. The bursary is to provide financial support for approved stakeholders to achieve their program outcomes.

Note: **Post School** and **AAAT** Learners must be engaged in an Apprenticeship or Traineeship, established under the Apprenticeship and Traineeship Act 2001, to obtain this grant. Applications are to be submitted in round 1 by **31 August 2026** and applications for Round 2 are to be submitted by **30 November 2026.**

Successful Applicants will need to provide their Proof of Aboriginality upon recruitment (over the age of 18).

Further Information

For more information on the Elsa Dixon Aboriginal Employment Grant or if you require assistance, Please Contact:

Elsa Dixon Aboriginal Employment Grant Team

Email: **SWP.EDAEG@det.nsw.edu.au**

Our Guidelines: Elsa Dixon Aboriginal Employment Grant

Eligibility

* indicates a required field

Applicants: Please Note

Before completing this application form, you should have read the EDAEG Guidelines below:

Elsa Dixon Aboriginal Employment Grant

Incomplete applications will not be considered.

This section is designed to help us determine your eligibility for this grant. It's important to complete these questions first to ensure the grant is suitable for your organisation and to avoid spending time on an ineligible application.

If you have any questions in regard to the eligibility criteria, please contact EDAEG email address:

SWP.EDAEG@det.nsw.edu.au

Confirmation of Eligibility

I confirm that I ...

- Have read and understood the Elsa Dixon Aboriginal Employment Grant Guidelines
- Am able to demonstrate alignment between my organisation's commitment to Aboriginal employment and the aims of the EDAEG.
- Am an NSW Public Service Agency; or NSW Local Government Authority operating under the *Local Government Act 1993* or
- NSW Aboriginal Community Controlled Organisation (ACCO) who meet the eligibility requirements set out under *Eligibility for ACCOs* in the Guidelines.
- Based in NSW and provide services within the state
- Proposed positions have not been filled prior to applying for this Grant

Do you agree to the above conditions *

○ Agreed

N.B Applicants will only be able to proceed if they agree

Organisation Details

* indicates a required field

Applicant Organisation Details

Please indicate if you are a: *
- ○ NSW Public Service Agency
- ○ NSW Local Government Agency operating under the Local Government Act 1993
- ○ Aboriginal Community Controlled Organisation
- ○ Local Aboriginal Lands Council in NSW
- ○ Aboriginal Medical Service in NSW

You must confirm that all statements above are true and correct.

Applicant organisation name *
Organisation Name

Please use your organisation's full name. Check your spelling and make sure you provide the same name that is listed in official documentation such as with the ABR, ACNC or ATO.

Department / Branch / Faculty *

Use this field only if relevant

Applicant Primary Address *
Address

Address Line 1, Suburb/Town, State/Province, and Postcode are required.

Applicant Postal Address *
Address

Address Line 1, Suburb/Town, State/Province, and Postcode are required.

Applicant ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register
ABN
Entity Name
ABN Status
Entity Type
Goods & Services Tax (GST)

DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main Business Location	

Must be an ABN.

Applicant website *

Must be a URL.
Must be a URL

Organisation's Current Reconciliation Action Plan (RAP) and / or Aboriginal Employment Strategy
Attach a file:

If you are unable to provide or upload these documents, please email SWP.EDAEG@det.nsw.edu.au

Primary contact person *
Title First Name Last Name

This is the person we will correspond with about this grant

Position held in organisation *

e.g. Manager, Board Member, Fundraising Coordinator

Primary phone number *

Primary contact person's email address *

This is the address we will use to correspond with you about this grant.

Secondary contact person *

Secondary contact person's email address *

Must be an email address.
This is the address we will use to correspond with you about this grant.

Secondary contact persons phone contact *

Must be an Australian phone number.

For Aboriginal Community Controlled Organisations in NSW, or Local Aboriginal Lands Council in NSW, or Aboriginal Medical Services in NSW

Is the organisation majority controlled and/or operated by Aboriginal and/or Torres Strait Islander people? *

☐ Yes ☐ No

Eligibility Note: All organisations, including Aboriginal Community Controlled Organisations (ACCOs), Aboriginal Land Councils, and Aboriginal Medical Services in NSW, must meet the eligibility criteria outlined in the EDAEG Guidelines to be considered for funding. For a NSW Public Service Agency or LGA's please select No.

ICN Number and Governance Framework Document *

If your organisation isn't registered with ORIC and doesn't have an ICN number, please upload your constitution document and enter "N/A" in the ICN number field. For a NSW Public Service Agency or LGA please enter "N/A".

Certificate of Registration

Attach a file:

LALC to use to upload Certificate of Registration

Governance Framework Document

Attach a file:

Please upload the relevant documentation

Grant Elements

* indicates a required field

Please tick the Grant Element(s) you are applying for:

Grant Elements *

☐ School-Based Apprenticeship or Traineeship (SBAT)
☐ Aboriginal Adult Apprenticeship and Traineeship (AAAT)
☐ Post School Employment

No more than 1 choice may be selected.

School-Based Apprenticeship or Traineeship (SBAT)

* indicates a required field

Proposed School Based Apprenticeship or Traineeship (SBAT)

A one-off grant that subsidises the creation of a School-Based Apprenticeship or Traineeship for an Aboriginal student in a NSW Public Service Agency, NSW LGA or NSW ACCO.

The apprenticeship or traineeship must be established under the provisions of the Apprenticeship and Traineeship Act 2001; approved by the Board of Studies; and contribute to the attainment of the Higher School Certificate (HSC).

How many positions are you applying for? *

Must be a specific number, not a range

Does your organisation have a recruitment strategy in place for the SBAT positions? *

Other:

Please outline your organisations Recruitment Strategy or Plan

Your plan should include, but is not limited to, internal recruitment strategies; engagement with local schools and collaboration with Department of Education Skills and Workforce and/or Training Services, Representatives may include RIEP Officers, EPP Staff, Aboriginal Education Officers, Career Advisors and SBAT Pathways and Engagement Officers.

Recruitment/Sign Up Timeframe

I agree that if the recruitment process is not finalised (including signing into a Apprenticeship or Traineeship through a Apprenticeship Network Provider) and an Aboriginal Learner has not received a commencement date within 3 months, the approval of this application will lapse and will not be entitled to payment. *

- ○ Agreed
- ○ Not Eligible

Proposed Position Details:

Apprenticeship or Traineeship	Qualification title and level (e.g. Certificate III in Business Administration)	Descrive how your Agency will supervise and support each position (please include Workplace Health and Safety Policy)
		Must be no more than 300 words.

Additional Information

Attach a copy of the Role Description for each proposed position *
Attach a file:

Please outline your internal employment strategy regarding the retention of positions that you are applying for? *

Any further information you would like to provide to support your application?

Aboriginal Adult Apprenticeship and Traineeship (AAAT)

* indicates a required field

Proposed Aboriginal Adult Apprenticeship and Traineeship (AAAT)

A one-off grant that subsidises the employment of an apprenticeship or traineeship for an Aboriginal person employed in a NSW Public Service Agency or NSW LGA. Learners must be a minimum 18 years of age to be eligible. Learners must be engaged in an Apprenticeship or Traineeship, established under the Apprenticeship and Traineeship Act 2001, to obtain this grant.

How many positions are you applying for? *

Must be a specific number, not a range

Salary scale of proposed position *

Proposed Position Details:

Apprentice or Traineeship	**Qualification title and level (e.g. Certificate III in Business Administration)**	**What arrangements are proposed for the supervision, support and guidance of the recipient of the position?**
		Must be no more than 300 words.

Recruitment/Sign up Timeframe

I agree that if the recruitment process is not finalised (including signing into a Apprenticeship or Traineeship through a Apprenticeship Network Provider) and an Aboriginal Learner has not received a commencement date within 3 months of signing the Funding Deed, the offer will lapse and the application will not be entitled to payment.

- ○ Agreed
- ○ Not Eligible

Required Information

Attach a copy of the Role Description *
Attach a file:

Is the AAAT position, full-time or part-time? *

Is the proposed position a new or existing position within the current staffing structure of the organisation? *

If the position is an existing position or part of a bulk recruitment you are ineligible for the EDAEG.

Is the proposed position an Aboriginal Identified position? *

Must be an Identified or Targeted role in order to be eligible

Has the proposed position been filled to date? *

If you select Yes - Not Eligible, you must contact the team at SWP.EDAEG@det.nsw.edu.au to discuss before submitting your application.

What skills and competencies will be acquired by the recipient during the AAAT? *

Word count:
Must be no more than 300 words.
Please outline any internal and / or external training opportunities your organisation will deliver

If the application is successful, is it intended that the proposed position will be created as a permanent position after the end of the funding period? *

Please outline your internal employment strategy regarding the retention of position that you are applying for? *

Post School Employment

* indicates a required field

Proposed Post School Apprenticeship or Traineeship Details

A one-off grant that subsidises the creation of an apprenticeship or traineeship for an Aboriginal Learner who successfully completes Year 10 ROSA, equivalent or above requirements from the year 2022 to the present day. Learners must be a minimum 16 years of age to be eligible. Learners must be engaged in an apprenticeship or traineeship, established under the Apprenticeship and Traineeship Act 2001, to obtain this grant.

How many positions are you applying for? *

Must be a specific number, not a range

Has the Learner(s) successfully completed a School Certificate (Year 10 ROSA or equivalent) requirements from the year 2022 to the present day? *

Evidence of Year 10 ROSA or equivalent completion will be required post approval

What additional qualifications has the Learner(s) completed? *

Examples: Qualifications, Accredited training, School Based Traineeships, VET short courses, white card, first aid etc.

Recruitment/Sign up Time Frame

I agree that if the recruitment process is not finalised (including signing into a Apprenticeship or Traineeship through a Apprenticeship Network Provider) and an Aboriginal Learner has not received a commencement date within 3 months of signing the Funding Deed, the offer will lapse and the application will not be entitled to payment.

- ○ Agreed
- ○ Not Eligible

Proposed Position Details

Apprenticeship or Traineeship	Qualification title and level (e.g. Certificate III in Business Administration)	Describe how your Agency will supervise and support each position (please inclu

		de Workplace Health and Safety Policy)

Additional Information

Attach a copy of the Role Description for each proposed position *
Attach a file:

Please outline your internal employment strategy regarding the retention of positions that you are applying for? *

EDAEG Bursary

* indicates a required field

EDAEG Bursary

A one-off bursary payment may be provided **to approved stakeholders** participating in **School Based Apprenticeship and Traineeship** or the **Post School Employment** element to support additional costs associated with achieving agreed program outcomes.

The bursary provides financial assistance to approved stakeholders for eligible additional supports that are directly related to program delivery and are not otherwise covered through existing funding arrangements.

Examples of eligible additional support may include:

- **Work uniforms** for approved employment positions.
- **Travel assistance** for rural and remote approved employment positions.
- **Training support**, such as cultural education training for staff where this is not included in a Registered Training Organisation (RTO) training plan or provided through on-the-job training.
- **Graduation ceremonies** for EDAEG recipients.

EDAEG Bursary

Do you wish to apply for the EDAEG Bursary? *

Applicants are subject to one approved application for the EDAEG Bursary

Have you or your organisation previously applied for the EDAEG Bursary? *

Please note: Only one application per organisation is allowed in this financial round. If your organisation has already submitted an application, we will notify you if you're eligible for the EDAEG Bursary. If you are unsure, please contact the team at SWP.EDAEG@det.nsw.edu.au to discuss before submitting your application.

Please provide a detailed description of your plan for the EDAEG Bursary, including how you intend to use the funds and the expected outcomes. *

A full description of your plans, costs, administration plans and costs, in-kind support etc.

How much are you applying for? *

The maximum amount for the EDAEG Bursary is $3,000. This is a one-time payment for each approved application, in accordance with the Eligibility Guidelines.

Please provide any additional documentation to support your application for the EDAEG Bursary.
Attach a file:

Additional Information (optional): Please include any relevant details such as examples of training to be conducted, plans for graduation ceremonies, travel support arrangements for learners, or any other information that may strengthen your application for the EDAEG Bursary.

Additional Information

Would you like to provide further information to support your application?

Certification and Feedback

* indicates a required field

Certification

This section must be completed by an appropriately authorised Director or Senior Manager on behalf of the applicant organisation (may be different to the contact person listed earlier in this application form).

I certify that to the best of my knowledge the statements made within this application are true and correct, and I understand that if the applicant organisation is approved for this grant, we will be required to accept the terms and conditions of the grant as outlined in Program Guidelines.

I agree *

○ Yes ○ No

Name of authorised person *

Title | First Name | Last Name

Appropriately authorised Director or Senior Manager

Position *

Position held in applicant organisation (e.g. Director or Senior Manager)

Contact phone number *

We may contact you to verify that this application is authorised by the applicant organisation

Contact Email *

Must be an email address.

Date *

Must be a date