Central Coast OCHRE Opportunity Hub Application Form

OCHRE Opportunity Hubs

OCHRE is the NSW Government's plan for Aboriginal Affairs. It stands for **O**pportunity, **C**hoice, **H**ealing, **R**esponsibility and **E**mpowerment, and is symbolic of Aboriginal communities' deep connection with Country.

The plan is a Government commitment to developing a genuine partnership with the Aboriginal community through a number of initiatives including Connected Communities, Language and Culture Nests, Opportunity Hubs, Local Decision Making models and an independent Aboriginal Council chaired by a Coordinator General.

Opportunity Hubs are administered by Skills and Workforce Programs NSW.

The role of Opportunity Hubs

Opportunity Hubs aim to provide Aboriginal young people with the confidence and knowledge to follow a supported pathway between school and further education and/or employment. Opportunity Hubs support linkages between education and sustainable jobs for Aboriginal young people. They provide Aboriginal young people with clear pathways to employment opportunities by:

- partnering schools with local employers and training providers
- coordinating local opportunities including employment, mentoring, scholarships, internships and volunteer work
- matching local opportunities to Aboriginal students' career aspirations that lead to jobs
- mentoring and supporting Aboriginal students each step of the way
- engaging Aboriginal students and their families early in their schooling school, and
- tracking Aboriginal students' progress including once they have transitioned to employment.

Opportunity Hubs are local networks that develop personalised transition planning from school into tertiary education, training and/or employment for Aboriginal young people through the use of existing services.

Opportunity Hubs are responsible for:

- linking schools, employers, training providers, support services and Aboriginal communities
- coordinating career planning, mentoring and support services, cadetships, apprenticeships, part time employment and volunteering opportunities
- working with schools to assist Aboriginal young people to develop career aspirations, maximise retention and completion to year 12 or equivalent, and providing clear pathways to enable successful transitions to secondary school, sustainable employment and/or further education and training
- coordinating local opportunities, programs and resources to identify secure and sustainable job placements and match opportunities to Aboriginal students' career aspirations
- connecting Aboriginal students and their families to tertiary education and training pathways to align with students' career interests
- coordinating opportunities for Aboriginal young people that facilitate connection to culture, identity and community and support a holistic approach to their wellbeing

- consulting with key stakeholders in building partnerships, planning and reviewing the operations of the Opportunity Hub.

Who can apply for a Grant

1.Applications must:

- hold an Australian Business Number (ABN) and be one of the following:
  - a Aboriginal Community Controlled Organisation
  - a company incorporated in Australia;
  - a company incorporated by guarantee;
  - an incorporated association or co-operative;
  - a partnership;
  - a sole trader; or
  - an Aboriginal and/or Torres Strait Islander Corporation registered under the Corporations (Aboriginal and/or Torres Strait Islander) Act 2006;
- be registered for GST;
- have the demonstrated skills and capacity to deliver the Opportunity Hubs in the 11 noted LGA;
- be financially viable and able to demonstrate they are likely to remain so over the duration of the Initiative delivery period and have public liability insurance.
- Provide an Australian Taxation Office Business Viability Report

Further Information

For more information on OCHRE Opportunity Hubs or if you require assistance, Please Contact:

SWP.Aboriginal.Initiatives@det.nsw.edu.au

Eligibility

* indicates a required field

Applicants: please note

Before completing this application form, you should have review below and become aware of the eligibility criteria and service areas required for the Central Coast Opportunity Hub.

Incomplete applications will not be considered.

This section of the application form is designed to help you, and us, understand if you are eligible for this initiative. It's crucial that you complete these questions before any others to ensure you are eligible.

If you have any questions in regards to these eligibility criteria, please contact Mitch Lowrie, Manager, Aboriginal Initiatives. mitchell.lowrie1@det.nsw.edu.au

Service Area

The service delivery areas for the OCHRE Opportunity Hub Initiative will encompass the Central Coast Region.

The program is designed to support Aboriginal and Torres Strait Islander students from Years 5 to 12, as well as post-school leavers, over a 12-month period. It aims to provide consistent, tailored support throughout each participant's educational journey, facilitating successful transitions into employment and/or further education and training pathways.

Service delivery will be responsive to the individual needs, aspirations, and circumstances of each student, while also aligning with the specific context and requirements of participating schools.

Confirmation of Eligibility

I confirm that I ...

- Am able to demonstrate skills and capacity to deliver the OCHRE Opportunity Hub within the Central Coast service area
- hold an Australian Business Number (ABN)
- provide services within the State of NSW
- Can provide an ATO Business Viability Report

Do you agree to the above conditions *

○ Agreed

N.B Applicants will only be able to proceed if they agree

Organisation Details

* indicates a required field

Applicant Organisation Details

Applicant organisation name *

Organisation Name

Please use your organisation's full name. Check your spelling and make sure you provide the same name that is listed in official documentation such as with the ABR, ACNC or ATO.

Applicant Primary Address *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Applicant Postal Address *
Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Applicant ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main Business Location	

Must be an ABN.

ATO Business Viability Report *
Attach a file:

Click here for further information regarding ATO Business Viability Report

Applicant website *

Must be a URL

Primary contact person *
Title First Name Last Name

This is the person we will correspond with about this grant

Position held in organisation *

e.g. Manager, Board Member, Fundraising Coordinator

Primary phone number *

Back-up phone number *

Primary contact person's email address *

This is the address we will use to correspond with you about this grant.

Please indicate if the referee identifies as: *

- ○ Aboriginal
- ○ Torres Strait Islander
- ○ Both Aboriginal and Torres Strait Islander
- ○ None
- ○ Prefer not to say

Further Information

Percentage of employees who are Aboriginal: *

Percentage of any proposed sub-contractor's employees who are Aboriginal: *

Aboriginal Community Controlled Organisation? *

Does your organisation have formal governance arrangements in place (e.g. Board, management committee, executive oversight) *

- ○ Yes
- ○ No

Does your organisation have current child safety and child protection policies that meet NSW legislative requirements? *

- ○ Yes
- ○ No

Will collect, record and report all required data in line with Departmental reporting requirements, using the Department's approved data management system. *

- ○ Yes
- ○ No

Application Questions:

* indicates a required field

Criteria 1 - Service Delivery Model and Experience

Weight 40%.

Relevant delivery experience and a practical Opportunity Hub model.

1.1 Describe your experience delivering culturally appropriate programs for Aboriginal students and young people. Provide comparable examples, participant numbers, achieved education training or employment outcomes, and your role in delivery. *

Word count:
Must be no more than 500 words.

1.2 Describe your proposed Central Coast Opportunity Hub model for students in Years 5 to 12 and school leavers. How will you support engagement, mentoring, transition planning, VET pathways and post-school support for up to 12 months? *

Word count:
Must be no more than 500 words.

1.3 Explain how you will implement the model across the Central Coast. Include activities, coverage, staffing, cultural capability, timetable, delivery partner roles and how you will meet compliance requirements. *

Word count:
Must be no more than 500 words.

1.4 Provide a proposed budget and explain how the staffing and activity costs support a practical delivery model and represent value for money. Identify key delivery risks and how you will manage them. *

Word count:
Must be no more than 500 words.

Further Information and/or supporting documents
Attach a file:

Application Questions:

* indicates a required field

Criteria 2 - Local Presence and Partnerships

Weight 20%. Presence and relationships in the Central Coast.

2.1 Describe your current presence and capacity to deliver across the Central Coast, including the locations you will serve and arrangements for outreach where required. *

Word count:
Must be no more than 500 words.

2.2 Identify your established relationships with Central Coast Aboriginal communities, Elders, the local AECG and ACCOs. Explain how these relationships will shape culturally safe co-design and delivery. *

Word count:
Must be no more than 500 words.

2.3 Identify school, employer, training provider and community partnerships supporting the proposal. Explain each partner's contribution, responsibilities and coordination arrangements. *

Word count:
Must be no more than 500 words.

2.4 Provide evidence of active partnerships, such as letters of support, agreements or examples of joint delivery. Distinguish established commitments from partnerships still being developed. *

Word count:
Must be no more than 500 words.

Further Information and/or supporting documents
Attach a file:

Applicant Questions:

* indicates a required field

Criteria 3 - Alignment with Government Priorities

Weight 10%. Government priorities and response to local needs.

3.1 Explain how your proposed activities contribute to the OCHRE Plan, Closing the Gap, National Skills Agreement and NSW Plan for Education. Link relevant priorities to activities and expected participant outcomes. *

Word count:
Must be no more than 500 words.

3.2 What education training and employment needs have you identified for Aboriginal young people on the Central Coast? Provide local evidence and explain how community and student input informed your understanding. *

Word count:
Must be no more than 500 words.

3.3 Explain how your proposed service responds to those needs and local opportunities. Show how your approach is tailored to the Central Coast and supports the Opportunity Hub objectives. *

Word count:
Must be no more than 500 words.

Further Information and/or supporting documents
Attach a file:

Applicant Questions:

* indicates a required field

Criteria 4 - Outcomes Monitoring and Evaluation

Weight 30%. Measurable outcomes and credible monitoring and improvement.

4.1 Set out your proposed participant outcomes, performance measures, targets and milestones. Cover engagement and retention, education and training pathways, transitions and sustained post-school outcomes as relevant. *

Word count:
Must be no more than 500 words.

4.2 Explain how you will collect and verify participant and outcome data. Identify data sources, collection frequency, responsible staff, systems and how you will maintain accurate records. *

Word count:
Must be no more than 500 words.

4.3 Describe your monitoring and reporting arrangements, including how you will track individual pathways and report progress against agreed measures and milestones. *

Word count:
Must be no more than 500 words.

4.4 Describe your evaluation and continuous improvement approach. How will you use participant, school and community feedback and outcome data to identify issues and improve delivery? *

Word count:
Must be no more than 500 words.

Further Information and/or supporting documents
Attach a file:

Referees

* indicates a required field

Please supply the name and contact details of two referees

Referee 1 *
○ Individual ○ Organisation
Organisation Name

Title First Name Last Name

Please indicate if the referee identifies as: *
○ Aboriginal
○ Torres Strait Islander
○ Both Aboriginal and Torres Strait Islander
○ None
○ Prefer not to say

Position *

Email *
Must be an email address.

Phone Number *
Must be an Australian phone number.

Referee 2 *
○ Individual ○ Organisation
Organisation Name

Title First Name Last Name

Please indicate if the referee identifies as: *
○ Aboriginal
○ Torres Strait Isalnder
○ Both Aboriginal and Torres Strait Islander
○ None
○ Prefer not to say

Position *

Email *

Must be an email address.

Phone Number *

Must be an Australian phone number.

Certification and Feedback

* indicates a required field

Certification

This section must be completed by an appropriately authorised person on behalf of the applicant organisation (may be different to the contact person listed earlier in this application form).

I certify that to the best of my knowledge the statements made within this application are true and correct, and I understand that if the applicant organisation is approved for this grant, we will be required to accept the terms and conditions of the grant.

I agree * ○ Yes ○ No

Name of authorised person * Title First Name Last Name

Must be a senior staff member, board member or appropriately authorised volunteer

Position *

Position held in applicant organisation (e.g. CEO, Treasurer)

Contact phone number *

We may contact you to verify that this application is authorised by the applicant organisation

Contact Email *

Must be an email address.

Date *

Must be a date